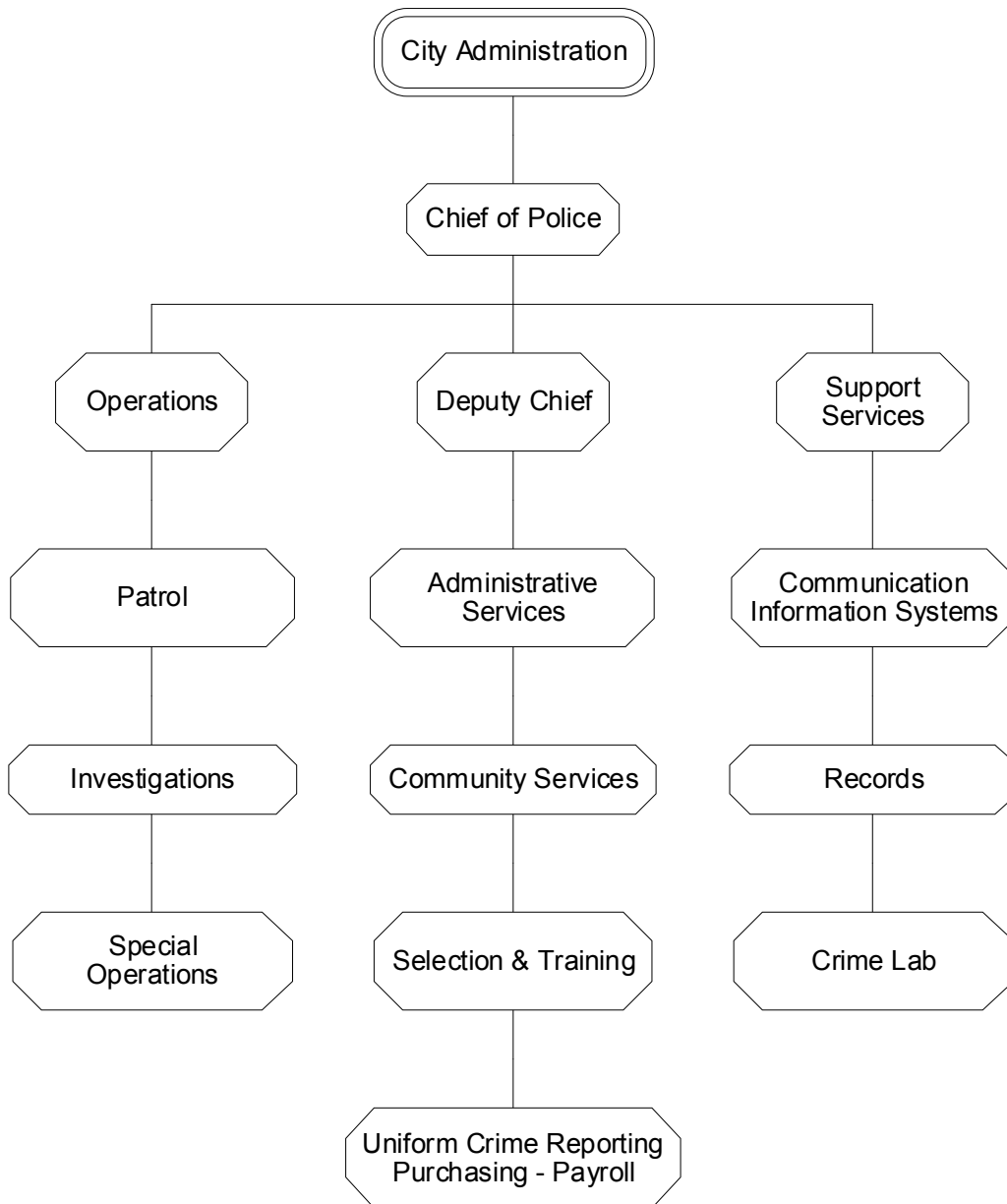


CITY OF ANNAPOLIS
Police Department



Police Department

Fund Support:

General Fund

Description:

The Annapolis Police Department, one of the oldest law enforcement agencies in the State of Maryland, was founded on June 17, 1867 and has been in continuous service ever since. Its primary mission is to preserve the quality of life in Annapolis by ensuring the community's livability, safety and security. The Patrol Section of the Operations Division provides continuous 24-hour patrol of city streets and answers calls for service from citizens. The Special Operations Section provides traffic control, K-9 service, summer marine patrol of the harbor, bicycle patrol, and houses the Neighborhood Enforcement Team. The Criminal Investigations Division is composed of the Major Crimes Section, the Vice and Narcotics Section, the Asset Forfeiture Unit, the Crime Lab and Liquor Inspection Unit. The Administrative Services Division is responsible for recruiting, selecting, hiring and training sworn and civilian personnel, budgeting and purchasing, statistical crime analysis, Uniform Crime Reporting, D.A.R.E., central records, property and evidence and fleet and building maintenance. The Division also houses the Parking Enforcement Section which is responsible for enforcement of parking regulations and meter collection throughout the City. The Community Services Section disseminates information to the media, oversees the Block Watch program, and provides advice on crime prevention to community associations. The Communications Section is responsible for all radio dispatching activities. The Office of Domestic Preparedness oversees information systems management and disaster planning. The Staff Inspections Unit is responsible for inspections of all departmental functions and for the accreditation process.

Mission:

The Annapolis Police Department is dedicated to preserving the quality of life in Annapolis by ensuring the community's livability, safety and security. We are committed to providing the highest standards of police service through adherence to the values of honesty, integrity and respect of human dignity to all.

Services:

- The Patrol Division provides primary response to crime scenes, accidents, and calls for service. It handles the most preliminary investigations, but may follow a case to its conclusion. Patrol officers provide both routine

patrol and preventive patrol to protect lives and property of citizens. They handle arrests, traffic control and enforcement and numerous order-maintenance activities such as domestic disputes, landlord-tenant complaints, and management-customer disputes. The Division has implemented a community-oriented policing program wherein officers are assigned to posts for a minimum period of twelve months. This is intended to better serve the citizens of Annapolis by familiarizing officers with neighborhood problems and concerns and better acquainting the officers and the citizens they serve.

- The Traffic Safety Unit is responsible for selective enforcement of traffic laws, investigation of major accidents, traffic control and influencing public awareness of traffic safety.
- The Canine Unit is composed of three handler/canine teams. Their function is to provide a highly mobile, specially trained canine support to line patrol units. These teams are used to detect, locate, and apprehend criminal offenders who attempt to elude arrest, locate illegal narcotics and to promote a positive image to the general public through demonstrations and displays of the police canine team.
- The Marine Unit provides a police presence on the waterways surrounding Annapolis in order to safeguard lives and property of boaters.
- It is the mission of the Administrative Services Division to recruit and train the individuals who will best suit the needs of the Department in service delivery to the community and to provide support services to all units of the Department. The Division includes the Central Records Section which is responsible for the maintenance, storage and disposition of criminal and offense records. The Property and Evidence Section handles all evidence and found property as well as uniform, equipment and supply issuance. The Building and Fleet Maintenance Section is responsible for facilities and fleet maintenance. The Communications Section is responsible for all radio, telephone and dispatching services. The Information Systems Unit is responsible for providing computer support to the entire Police Department. The Office of Domestic Preparedness and Communications is also responsible for emergency preparedness.

Police Department

- continued -

Goals &

Objectives:

- Reduction in overall crime.
 - Fill open police positions.
- Hiring and recruitment goals.
 - Maintain police recruiter.
- Improve technology, computer systems & equipment.
 - Upgrade computer aid dispatch and records management system and equipment.
- Expand community partnerships.
 - Reduction of crime and the belief that our community provides a safe environment to live.
- Maintain high professional standards
 - Review policies to ensure compliance and keep policies updated and current.

Accomplishments:

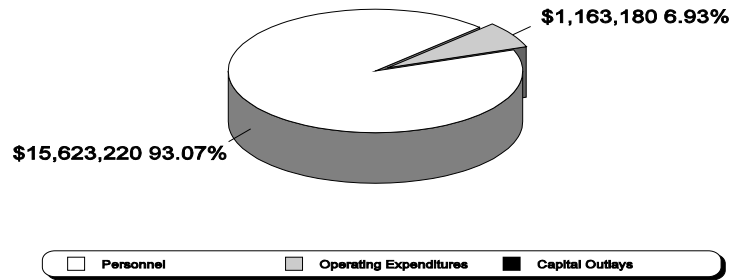
- Overall Part I crimes decreased by 15%.
- Violent crimes decreased by 29%.
- Property crimes decreased by 11%.
- Crime prevention and drug awareness training made available through various Neighborhood Watch Programs, civic, and community groups. More than 800 Annapolis area citizens were educated.
- Provided traffic and crowd control for more than 50 special events in the City.
- Improved and enhanced our training opportunities for sworn and civilian employees.
- Fully staffed Communications Section with the hiring of four additional personnel.
- Hired 20 Police Officers.

Performance Indicators:

	<i>FY 2008 Actual</i>	<i>FY 2009 Adopted</i>	<i>FY 2010 Goal</i>
Reduction in crime statistics Citywide	85%	100%	100%
Current positions filled and funding required to create new positions	75%	100%	100%
Upgrade computer technology	50%	100%	100%
Maintain compliance with CALEA standards and enforcing policies and procedures	100%	100%	100%

<i>Budget Summary</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Adopted</i>	<i>FY 2010 Adopted</i>	<i>Percent Change</i>
Personnel	\$13,525,960	\$14,722,010	\$15,623,220	6.12%
Other Operating Expenditures	1,605,220	1,158,180	1,163,180	0.43%
Capital Outlay	22,070	0	0	0.00%
Total Expenditures	\$15,153,250	\$15,880,190	\$16,786,400	5.71%

Police Department
Budget By Expenditure Type



Because the Police Department consists of only one major division, a comparison of divisional budgets is not applicable.

Police Department Staffing Summary

	<i>FY 2008 Actual</i>	<i>FY 2009 Adopted</i>	<i>FY 2010 Adopted</i>
	<i>Permanent</i>	<i>Permanent</i>	<i>Permanent</i>
Police - Civilian	32	31	32
Police - Uniformed	131	131	131
Department Total	163	162	163

Staffing Summary By Position - FY 2010 Permanent Positions

	<u>Total FTE</u>		<u>Total FTE</u>
<i>Police:</i>		<i>continued:</i>	
Office Associate II	1	Police Officer 1/C	50
Office Associate III	2	Police Officer	37
Senior P/R Clerk	1	Police Communications Operator II	3
Police Records Specialist	5	Police Communications Operator	9
Administrative Office Associate	1	Police Records Coordinator	1
Senior Purchasing Clerk	1	Police Property Supervisor	1
Police Chief	1	Police Planning Analyst	1
Police Major	1	Police Identification Specialist	2
Police Captain	4	Information Systems Analyst	1
Police Lieutenant	8	Automotive Technician	1
Police Sergeant	15	Warrant Control Clerk	1
Police Corporal	15	Warrant Control Records Supervisor	1

Contractual and Temporary Positions

The Police Department has various temporary and/or contractual positions. These positions consist primarily of School Crossing Guards, Liquor Inspectors, Major Crimes Investigator, Building/Vehicle Assistant, Special Events Coordinator, Community Services Specialists, Community Service Officers, Safe Streets Coordinator, Crime Analyst, Grant Coordinator, External Affairs Officer, Executive Assistant, and Clerical Assistance.